

## NAB Data Release Guidelines

From time to time, researchers and other interested parties inquire about obtaining NAB Data. The NAB database has data in excel format from 2003 to the present.

This data may be released directly by the station or may be released by the AAAAI Executive Office.

## NAB Station Data Release

Request for data from a single station will be directed to that station.

NAB stations may release their data as they deem necessary and according to the policy of their office.

Station data is stored in the NAB database and may be downloaded by the station through 2 links in the Tools Section of the station collector's page.

- 1) View Allergen Summary Report allows the station to download all data into an excel spreadsheet. Pull-down menus are used to set the time period for the data download
- 2) View Allergen Detailed Reports allows the station to download specific pollen or mold specie data into an excel spreadsheet. Pull-down menus are used to set the time period for the data download

## Executive Office NAB Data Release

*(As a 501(c)(3) organization, the AAAAI chooses not to release its data to for-profit entities.)*

Requests for NAB data from multiple stations to the AAAAI Executive Office will be released after the approval of the following 4 steps.

### **Data requests will require the following items**

- 1) Request will be made on institution letterhead addressed to the Aerobiology Committee. This request will include the following items
  - a. Cover letter listing title of proposed research project, project time frame, list of stations and time period for the data request.
  - b. 150 word abstract of the proposed research project
  - c. Primary Investigator CV
  - d. Letter from PI department head stating institutional approval of the research project
  - e. Statement confirming that each station providing data will be recognized in any presentation or publication resulting from the use of this data
  - f. Project PI will consider presentation of their research at a future AAAAI Annual Meeting

[more]

### **Executive Office Approval Process**

- Step 1 Request is reviewed by Aerobiology Committee leadership and presented to the AAAAI Board of Directors
- Step 2 Board of Directors review request and comments from Aerobiology Committee and make final decision about the request.
- Step 3 If request is approved, the AAAAI will then contact each station outlined in the request to get their approval. This request for final approval will only be presented to stations that have data for the timeframe outlined in the cover letter. For example, if a request is made of all stations in the Midwest for data from 2003 to 2007. Only stations reporting during that entire time period will be contacted for final approval. (A station that only reported from 2005 to 2007 would not be contacted.)
- Contacted stations will be given 30 days to respond. Data will only be released from those stations who responded with approval within 30 days.
- Step 4 Data will be sent to the researcher on a DVD in excel format. Each station will have a spreadsheet for the approved data.

For questions about these guidelines, please contact the NAB at [NAB@aaaai.org](mailto:NAB@aaaai.org).

***These guidelines were approved by the AAAAI Board of Directors at their July 2013 meeting.***